

## **INFORMATION FOR PARENTS: STUDENT'S SCHOOL ACCOUNT DETAILS (including school email, Arbor, and Sharepoint)**

Please find information below that should help you support your child to use the online school systems both in school and remotely.

### **SCHOOL NETWORK LOGIN**

Your child will be issued with their username and password for the school network.

These credentials are used to sign onto a school computer or laptop, and this password syncs across all Microsoft Office 365 apps (Outlook email, One Drive, etc.)

Please note – students must sign on *in school* the first time & change their password before logging on from home or their own device. This is usually covered during their first Computing lesson.

Students should enter <https://hillviewschoolforgirls.sharepoint.com> in the internet browser address bar to access Office 365.

The student SharePoint page includes links to Outlook (for student emails), Arbor (to view their timetable), the Clubs timetable, and many other useful areas including the Student Support portal.

### **ARBOR STUDENT ACCESS**

Students should enter <https://hillview.uk.arbor.sc> in the internet browser address bar or use the SharePoint link (under My Apps). They will need to select the "First Time Logging in?" link to take them through the initial steps of logging in.

They can also download the Arbor Student App for iOS or Android once they've completed the First Time logging in pathway.

### **WEBSITE QUICK LINKS**

<https://www.hillview.kent.sch.uk/main-school>

Via the school website, students can find links to Sharepoint, Arbor and email accounts via Portals>Students.

### **CASHLESS CATERING FOB**

A cashless system is used in the school canteen. Parents are given a login to Parentpay where they can load money onto student's fobs for them to spend in the canteen.

Parentpay logins are issued at the Transition Evening in June/July.

Fobs are issued to students on the first day of term.

### **CONTACTLESS PRINTING**

Cashless catering fobs are associated with student's printing accounts. They can present their fob to the card reader on the printer in school the first time, enter their network username and password and then release their printing jobs. Once associated, subsequent fob swipes will log them in/out of the printers.

### **OTHER APPS**

Some departments use subject-specific learning apps for teaching and/or homework, such as Seneca or Mathswatch. Your child will receive logins to these directly from the subject teacher (usually to their school email).