

3 Technical Education and Apprenticeships: Provider Access Statement

Introduction

This statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in Years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact the **Careers team (Jacquie Birch, Katy Fraser, Marnie Lines)**.

Telephone: 01732 352793; Email: careers@hillview.kent.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents. Below is a summary of plans by year group, by term. This is not an exhaustive list as we continually look for opportunities to supplement and enhance our careers and employability offer:

	Autumn Term	Spring Term	Summer Term
Year 7	Enterprise – Fundraising	Employability skills – assembly and PDL lesson opportunities	Employability skills – assembly and PDL lesson opportunities

	Autumn Term	Spring Term	Summer Term
Year 8	Employability skills – assembly and PDL lesson opportunities	KS4 options evening and events Enterprise	Employability skills – assembly and PDL lesson opportunities
Year 9	Employability skills – assembly and PDL lesson opportunities	KS4 options evening and event Event for University / Technical Colleges	Employability skills – assembly and PDL lesson opportunities
Year 10	Employability Skills – work experience preparation sessions	Event for University / Technical Colleges	Employability skills – assembly and PDL lesson opportunities Event for University / Technical Colleges Workshops – apprenticeship, CVs and personal statement
Year 11	Employability Skills – assembly opportunities post-16 Post 16 evening Workshops – apprenticeship, CVs and personal statement Labour Market Information – PDL lesson opportunities	Employability Skills – assembly opportunities post-16 Event for University / Technical Colleges Work Experience (over the summer holiday) Mock interviews and CV	
Year 12	Employability Skills – Post-18 assembly Apprenticeships assembly Labour Market Information – assembly opportunity	Small group sessions: future education, training and employment options Labour Market Information – assembly opportunity	Small group sessions: future education, training and employment options Employability Skills – work experience preparation sessions Work Experience
Year 13	Workshops – HE and higher apprenticeship applications Labour Market Information – assembly opportunity	Mock interview and CV workshops Labour Market Information – assembly opportunity	

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on [Child Protection](#) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available Smart Board with projector and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader, or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource area within the main school and Sixth Form Libraries and the Resource Centre, which is managed by the school librarian. The main school Library is available to all students at lunch and break times and the Sixth Form Library and Resource Centre is available all day.