



Student Support Manager

Start Date: June 2026

**37 hours per week term time only + INSET days
and an additional 5 days to be worked as required**

Hours of work between 8.30am-4.30pm Mon-Thursday (8.30am- 4.00pm on Friday)

**Full time equivalent starting salary £28,666
(actual pro rata salary £25,553 gross per annum)**

Hillview Range 7 Points 14-18

WHY CHOOSE US?

Do you want to be part of a community which offers a positive, exciting and rewarding place to work? Hillview School for Girls is a popular, high achieving, non-selective school based in Tonbridge, Kent.

Our calm and focused environment, where students are keen to learn, achieve and appreciate their staff's dedication and support, are the main reasons why people love to work at Hillview.

We are looking for an enthusiastic Student Support Manager to join our friendly team. This is a fantastic opportunity for either a more experienced pastoral worker or someone who is looking to take their first steps into the profession. Applicants should be passionate about supporting children, have patience, resilience and determination and a desire to support West Kent's children to flourish and achieve their 'Pure Potential'

Responsibilities may vary but will include:

- Maintaining a positive and nurturing atmosphere that supports all students to actively engage with learning and make positive progress
- Supporting students with social, emotional and health issues
- Liaising across the Hillview Community specifically parents, teachers and other members of the Student Support Team

Ideally, you will have experience of working with young people and/or within care/social care sectors.

Please use the contact details below if you would like the opportunity to tour the school or to discuss the role informally before making an application.

The school may interview early in the case of an exceptional candidate

**Please return a completed application form, to Mrs A Dennett, HR Manager, Hillview School for Girls, Brionne Gardens, Tonbridge, Kent, TN9 2HE or by email: dennetta@hillview.kent.sch.uk
Tel: 01732 352793 Ext 180**

Closing date: Monday 11 May 2026

Interview date to be confirmed

Hillview School is committed to safeguarding and promoting the welfare of all our students and we expect all staff to share this commitment. The successful candidate will be subject to an enhanced DBS check.